

## Festival of Bands

### **Dear Band Parents & Students,**

The Oak Creek-Franklin School District will be hosting its Sixth Annual "Festival of Bands" on Saturday January 16, 2010. ALL band students, grades 5-12, are scheduled to perform. With nearly 700 students performing, we will be asking for help in many different areas (see details below). Please consider volunteering in some way so that this huge event may be a positive learning experience for everyone involved. Thank you!

**PLEASE NOTE: In order to accommodate the audience and comply with building codes, we will again hold TWO "Festival of Bands" concerts. The first will take place at 3:30 pm and the second will take place at 6 pm both on Saturday January 16, 2010.**

Both concerts will be in the Oak Creek High School new gym. In order to ensure that everything runs smoothly, we will hold a **rehearsal on Saturday January 16, 2010 from 11:40 am to 2:30 pm (please see schedule below)**. This time is necessary for students to learn their seating arrangements, practice their concert pieces, and rehearse the combined numbers. This takes an extraordinary amount of coordination. It is extremely important that all students attend this rehearsal to eliminate any confusion before the performances. Please Plan Ahead!

**TICKETS** will be **REQUIRED** to attend the "Festival of Bands" this year for crowd control purposes. Each student will be allotted 4 tickets total. You may choose tickets for the 3:30 pm or 6 pm concert in any combination up to 4. Tickets will be **FREE** and available on a first come, first serve basis. Attached you will find a ticket request form. Please fill it out and send it to school with your student beginning Monday, January 4, 2010. We will begin filling ticket requests at that time and sending tickets home with your student. We are **NOT** responsible for requests not turned in or tickets lost by your student. If no request is turned in or tickets are lost, you may be able to acquire additional tickets on the day of the concert during the scheduled rehearsal or one hour before the concert start time. We will make every effort to accommodate time requests. However, once the allotted number of tickets for a performance has been handed out, we will fill remaining orders with tickets for the alternate time. In the event that you receive tickets for the concert time that you did not request, or you would like more than 4 tickets, you may come in the day of the concerts during the rehearsal and/or one hour before the concert start time to try to acquire additional tickets or arrange for a trade for a different concert time. **BE ADVISED; we CANNOT** guarantee the availability of additional tickets on the day of the concerts. We also **CANNOT** guarantee the availability of tickets for the specific time you choose. Tickets are strictly **FIRST COME, FIRST SERVE**. Thank you in advance for your cooperation with this process and helping us adhere to the capacity restrictions of the OCHS Gym.

**CONCERT DRESS** for 5th-8th Grade students is Black pants or skirt (at least knee length), white dress shirt or blouse, and black dress shoes. Ties are encouraged but not required. No Jeans, T-Shirts, or Tennis Shoes. This is a Formal Performance that will be highly publicized & attended! Your student should be dressed in their concert attire when they arrive for rehearsal!

**High School Students** will be required to provide their own concert blacks. This includes; **PLAIN** Black Pants, Skirt/Dress (Knee Length Minimum), **PLAIN** Black Dress Shirt or Top, Black Socks or Nude Stockings, and **PLAIN** Black Dress Shoes. No Jeans, T-Shirts, or Tennis Shoes.

**BAKE SALE** Again this year, we will be holding a bake sale before and after the concerts to raise funds for the 5-12 Band Programs. EACH student should bring one dozen of their favorite baked goods to contribute to the sale. Please note: Items will be sold by the dozen or as a whole item (i.e.; cakes, breads and pies.) Students should bring their item to the rehearsal, in a disposable container and ready to sell. Volunteers will price items and all money will be divided equally between bands in grades 5-12.

**PIZZA PARTY** Because students are required to stay at OCHS throughout the afternoon and early evening on Saturday, we will have a pizza dinner for them. *All students need to bring \$2 CASH to rehearsal with them on January 16<sup>th</sup>* to help cover the cost of pizza and drinks. This will also be a great opportunity for all the students to spend some free time with each other. All pizza money will be collected at rehearsal. Collection tables will be set up near the Bake Sale area and will be organized by school. All students should bring CASH ONLY in EXACT CHANGE and turn in their money when they drop off their Bake Sale item upon their arrival at rehearsal.

**PARKING** is available on **both** sides of the High School and the surrounding streets. Please make sure to read the posted signs for restrictions. DO NOT park in the Community Center Parking Lot!!

### **REHEARSAL SCHEDULE for Saturday January 16**

**All Elementary Students should be dropped off & picked up in the Auxiliary Gym by a parent or guardian (use main entrance). All Middle School Students should be dropped off & picked up at the High School Main Entrance (West Parking Lot)**

**11:40 am** ALL 8th Grade students arrive at OCHS, drop off bake sale item in main lobby, pay \$2 for pizza & report to New Gym; Leave coat & case in bleachers; take out instrument and music; sit in assigned seat; DO NOT PLAY!

**12:00 pm** 8th rehearsal starts in New Gym  
Star Spangled Banner; Bandology; Huron Trail

**12:10** ALL 7th Grade students arrive at OCHS, drop off bake sale item in main lobby, pay \$2 for pizza & report to Little Theatre (follow signs); Leave coat & case in assigned area (by school); take out instrument and music; line up in concert order; DO NOT PLAY!

**12:25** 7<sup>th</sup> grade seating (Be Quiet-Rehearsal in Progress!)

**12:30** ALL 6th Grade students arrive at OCHS, drop off bake sale item in main lobby, pay \$2 for pizza & report to Cafeteria. Leave coat & case in assigned area (by school); take out instrument and music; line up in concert order; DO NOT PLAY!

7th rehearsal starts in New Gym

Celtic Air & Dance; Manhattan Beach

**12:45** ALL 5th Grade students arrive at Oak Creek HS; drop off bake sale item in main lobby, pay \$2 for pizza & report to Auxiliary Gym (follow signs). Leave coat & case in assigned area (by school); take out instrument and music; line up by instrument (look for sign); DO NOT PLAY!

**12:50** 6<sup>th</sup> grade seating (Be Quiet-Rehearsal in Progress!)

8<sup>th</sup> grade break; quietly get coat & case from bleachers; report to Gym Stage (follow signs); store coat & case in assigned area (by school); DO NOT PLAY!

**12:55** 6th Grade rehearsal starts in New Gym

Quest of the Black Knights; Barn Dance Saturday Night

- 1:00 pm** ALL HS students arrive at OCHS East Lot; drop off bake sale item in main lobby, pay \$2 for pizza & report to Band Room; get your instrument (marching & concert) & music; sit in assigned seat; warm-up on own.
- 1:10** **5<sup>th</sup> Grade seating (Be Quiet-Rehearsal in Progress!)**  
Follow the Leader; sit by row & instrument; DO NOT PLAY!
- 1:15** ALL 8<sup>th</sup> Grade students line up with instrument & music on Gym Stage; Prepare to return to New Gym for 5-12 rehearsal; DO NOT PLAY!
- 1:20** **5<sup>th</sup> Grade rehearsal starts in New Gym**
- 1:25** **HS seating (Be Quiet-Rehearsal in Progress!)**  
**8<sup>th</sup> Grade seating (Be Quiet-Rehearsal in Progress!)**
- 1:35** **5<sup>th</sup>-12<sup>th</sup> Combined rehearsal starts in New Gym**  
Stonehenge  
Stars and Stripes Forever  
**Follow Directions; Stay Quiet; Watch & Listen!!**
- 2:05** **HS rehearsal starts**  
ALL 5<sup>th</sup>-8<sup>th</sup> Grade students return to homeroom areas; store instrument & music, use restroom
- 2:30** **ALL Students report to Cafeteria for Snack (provided) & Break Time**  
**ALL STUDENTS WILL REMAIN AT OCHS DURING THIS TIME!**

#### **CONCERT #1 SCHEDULE for Saturday January 16**

- 2:45** HS report to Band Room; Get instrument & music; sit in assigned seat for warm-up & tuning; DO NOT WANDER!
- 3:00** **5<sup>th</sup> Grade** report to Auxiliary Gym; get instrument & music; line up in order; DO NOT PLAY!  
**6<sup>th</sup> -7<sup>th</sup> - 8<sup>th</sup> Grade** report to Cafeteria/Little Theatre/Gym Stage; get instrument & music; line up in order; DO NOT PLAY!
- 3:10** **Begin Seating of Performers**-in this order:  
**5<sup>th</sup>; 6<sup>th</sup>; 7<sup>th</sup>; 8<sup>th</sup>; HS**; Remain standing until you are seated as a group; DO NOT PLAY!
- 3:30 pm** **CONCERT BEGINS** (See program for details)
- 4:30 pm** **CONCERT ENDS** (time is approximate & subject to change)  
**5<sup>th</sup> Grade:** Please return to the Aux Gym; Put instrument away  
**MS Students:** Please return to the area where you stored your coats & cases; Put instrument away  
**HS Students:** Please return your equipment to the Band Room; Return to Cafeteria
- 4:35-5:30 pm** **GRADE 5-12 PIZZA PARTY in CAFETERIA**  
You **MUST** use your very best manners, “please” and “thank you”, and **CLEAN UP AFTER YOURSELF!!!!**

#### **CONCERT #2 SCHEDULE for Saturday January 16**

- 5:30** HS report to Band Room; Get instrument & music; sit in assigned seat for warm-up & tuning; DO NOT WANDER!  
**5<sup>th</sup> Grade** report to Auxiliary Gym; get instrument & music; line up in order; DO NOT PLAY!  
**6<sup>th</sup> -7<sup>th</sup> - 8<sup>th</sup> Grade** report to Cafeteria/Little Theatre/Gym Stage; get instrument & music; line up in order; DO NOT PLAY!

- 5:45** **Begin Seating of Performers**-in this order: **5<sup>th</sup>; 6<sup>th</sup>; 7<sup>th</sup>; 8<sup>th</sup>; HS;**  
Remain standing until you are seated as a group; **DO NOT PLAY!**
- 6:00 pm** **CONCERT BEGINS** (See program for details)
- 7:00 pm** **CONCERT ENDS** (time is approximate & subject to change)
- 5<sup>th</sup> Grade:** Please return to the Aux Gym; Put instrument away; Get personal belongings; Wait for Parent/Guardian to pick you up in Aux Gym
- MS Students:** Please return to the area where you stored your coats & cases; Put instrument away; Get personal belongings; Return to Main Entrance for pick-up
- HS Students:** Please return your equipment to the Band Room; Return to Gym to help clean up; Parent pick-up
- ALL Parents:** PLEASE REMAIN SEATED until all Band Students have exited. PLEASE help us clear the floor after the concert! THANKS!

## **Parent/Guardian Help Needs**

### **1. SET-UP**

Friday January 15, 2010; **9:00 pm approx.** (immediately after the basketball game)

\*Chairs & Stands: HS parents will be primarily responsible for this task. Charts provided.

\*Signs: They will already be made, but we need people to hang them in designated locations.

\*Equipment: Move Percussion, Podiums, Misc. items from the Warehouse, Gym Stage and Band Room to designated areas.

\*Programs & Donation Containers: One program on each Music Stand; Table at Main Entrance with Programs and Donation containers.

\*Instrument Repair: Table in Lobby, Sign, and 4 chairs

\*Bake Sale: Tables; Signs; Misc. Supplies.

\*Cafeteria: Set-up for Pizza Party; Tables, Misc. Supplies, Garbage Cans, Clean-up

### **2. REHEARSAL**

Saturday January 16, 2010; **Noon-2:30 pm**

We will meet at 11:30 am SHARP in the New Gym for instructions and duties. We will provide as much detailed information as possible to help things run smoothly for volunteers & students.

**\*5<sup>th</sup> Grade:** Supervise in Auxiliary Gym (5th grade "homeroom area"); Help students line up (by instrument-we will provide signs & instructions); Lead students to their seating assignments; Supervise after the students are seated (help keep them quiet & in the right place); Supervise during break times; Direct students to the right areas; Bake Sale set-up and pricing.

**\*6<sup>th</sup> Grade:** Supervise in Cafeteria (6th grade "homeroom area"); Lead students to their seating assignments; Supervise after the students are seated (help keep them quiet & in the right place); Supervise during break times; Direct students to the right areas; Bake Sale set-up and pricing; Cafeteria Set-Up.

**\*7<sup>th</sup> Grade:** Supervise in Little Theatre (7<sup>th</sup> grade "homeroom area"); Help students line up; Lead students to their seating assignments; Supervise after the students are seated (help keep them quiet & in the right place); Supervise during break times; Direct students to the right areas; Bake Sale set-up and pricing.

**\*8<sup>th</sup> Grade:** Supervise in New Gym & Gym Stage Area (8<sup>th</sup> grade "homeroom area"); Help students line up; Lead students to their seating assignments; Supervise after the students are seated (help keep them quiet & in the right place); Supervise during break times; Direct students to the right areas; Bake Sale set-up and pricing.

**\*HS:** Equipment moving & placement as needed; Set-Up of Instrument Repair area; Direct students to the right areas; Bake Sale set-up and pricing; Concert Ticket requests; Miscellaneous Help as needed.

### 3. CONCERT #1 & #2

Saturday January 16, 2010; **3:30 pm & 6:00 pm**

Please arrive no later than 2:30 pm and report to the Cafeteria Entrance for instructions and duties. We will provide as much detailed information as possible to help things run smoothly for volunteers & students. Ideally, people who are supervisors for the Rehearsal will also supervise for the Concert. ALL Volunteers will be able to attend the Concert. There will be a seating section reserved for the volunteers, so you will NOT miss your student's performance!

**\*5<sup>th</sup> Grade:** Supervise in Auxiliary Gym (5<sup>th</sup> grade "homeroom area"); Help students line up (by instrument-we will provide signs & instructions); Lead students to their seating assignments; Supervise after the students are seated (help keep them quiet & in the right place); Direct students to the right areas & making sure they WAIT for a Parent/Guardian to pick them up in the Aux Gym after concert #2; Bake Sale help before and after both concerts; Ushers to distribute programs & greet for both concerts; Pizza Party serving and clean-up.

**\*6<sup>th</sup> Grade:** Supervise in Cafeteria (6<sup>th</sup> grade "homeroom area"); Help students line up; Lead students to their seating assignments; Supervise after the students are seated (help keep them quiet & in the right place); Direct students to the right areas; Bake Sale help before and after both concerts; Ushers to distribute programs & greet; Pizza Party serving and clean-up.

**\*7<sup>th</sup> Grade:** Supervise in Little Theatre (7<sup>th</sup> grade "homeroom area"); Help students line up; Lead students to their seating assignments; Supervise after the students are seated (help keep them quiet & in the right place); Direct students to the right areas; Bake Sale help before and after both concerts; Ushers to distribute programs & greet; Pizza Party serving and clean-up.

**8<sup>th</sup> Grade:** Supervise in Gym Stage Area (8<sup>th</sup> grade "homeroom area"); Help students line up; Lead students to their seating assignments; Supervise after the students are seated (help keep them quiet & in the right place); Direct students to the right areas; Bake Sale help before and after both concerts; Ushers to distribute programs & greet; Pizza Party serving and clean-up.

**\*HS:** Equipment moving & placement as needed; Direct students to the right areas; Concert Ticket Requests; Miscellaneous Help as needed; Bake Sale help before and after both concerts; Ushers to distribute programs & greet; Monitor donation containers; Pizza Party serving and clean-up.

### 4. CLEAN UP

Saturday January 16, 2010; **7:00 pm approx.** (Post-Concert #2)

**ALL PARENTS: PLEASE remain seated until all students have exited the gym.** PLEASE help us clear the floor after the concert. Equipment will be labeled and there will be designated areas for each school. All HS equipment must be returned to the Band Room. If everyone "pitches in" for a few minutes, this task can be completed rather quickly. Thank you in advance for your help with this!!

**\*To Volunteer:** Please **Email** or **Call** one of the Band Directors by **January 8th...**

HS [a.fuchs@oakcreek.k12.wi.us](mailto:a.fuchs@oakcreek.k12.wi.us)

**OR** 768-6210 Ext 7265

EMS [c.kostick@oakcreek.k12.wi.us](mailto:c.kostick@oakcreek.k12.wi.us)

768-6260 Ext 5212

WMS [j.cera@oakcreek.k12.wi.us](mailto:j.cera@oakcreek.k12.wi.us)

768-6250

ELEM [g.everett@oakcreek.k12.wi.us](mailto:g.everett@oakcreek.k12.wi.us)

\*Call your child's school office and leave a message for Mr. Everett.

**Please provide your name; student's name, grade and school; a telephone number you can be reached at; the volunteer assignment you are interested in.**

\*Pass the word! Invite family & friends to support your student & our district band programs!

# Ticket Request Form

- **Each Individual Student** will be allotted 4 tickets total. You may choose tickets for the 3:30 pm or 6 pm concert in any combination up to 4. If you have no preference, please indicate that, so we may accommodate those that may have conflicts.
- **Tickets are FREE**, but are first come - first serve. We cannot guarantee you will receive the tickets that you have requested.
- **Please fill out this form** and send it to school with your student beginning Monday January 4, 2010. They may return it to their Band Director or General Music Teacher. We will begin filling ticket requests at that time and sending tickets home with your student upon receiving this form.
- **We are NOT responsible** for requests not turned in or tickets lost by your student.
- **If no request is turned in or tickets are lost**, you may be able to acquire additional tickets on the day of the concert during the scheduled rehearsal or one hour before the concert start time

Thank you for your cooperation in this process to ensure everything is SAFE and goes smoothly!



*Please detach and Return Form starting Jan. 4<sup>th</sup> to your student's Music Teacher*

## Ticket Request Form

NAME of Parent \_\_\_\_\_ STUDENT \_\_\_\_\_

SCHOOL \_\_\_\_\_ GRADE \_\_\_\_\_

MY TICKET PREFERENCE IS... (*number of tickets in box / up to 4 total max*)

3:30 pm Performance

6 pm Performance

Either is fine

Date Received \_\_\_\_\_